



January 23, 2024

Dear Producers:

### **INVITATION: ALBERTA CHICKEN PRODUCERS' ANNUAL GENERAL MEETING – FEBRUARY 27, 2024**

Alberta Chicken Producers is holding its 58<sup>th</sup> Annual General Meeting on **Tuesday, February 27, 2024 from 9:30 am – 2:15 pm MST** at the Red Deer Resort & Casino in Red Deer. Keynote Speaker Nick Black will present to all four poultry Boards at 2:30 pm – 3:30 pm. For those unable to attend in-person, we are also offering the option to attend virtually using the Zoom meeting platform.

Lunch will be served in the new Event Centre from 11:30 am – 12:15 pm with afternoon meeting reconvening at 12:30 pm sharp. Following the AGM, there will be a reception held from 5:00 pm – 7:00 pm in the Monaco room with appetizers and a cash bar.

On Monday evening, February 26, 2024, a *Welcome Reception* will be held in the Event Centre from 5:00 pm – 7:00 pm, providing an opportunity to reconnect, network, and tour the booth exhibits showcasing their product(s).

### **REGISTRATION: IMPORTANT DEADLINES & INFORMATION**

To register to attend in-person or virtually, please [click here](#).

For producers planning to **attend virtually, we ask that you please register by February 19, 2024**. This timeline will allow ample time to receive communications regarding the meeting and advance testing of the voting software. ACP will be using the *Simply Voting* software program to conduct the voting segment in the afternoon. **All producers attending, both in-person or virtually, must have access to a smart phone or electronic device (tablet, laptop) to cast their vote.** Please refer to the enclosed AGM Voting & Election Process for more details. (Remember; you must complete your Registration Form in order to Vote regardless if attending in-person or virtually)

For all producers who register (attending in-person or virtually) you will be receiving an email from Data on the Spot via [credentials@dataonthespot.com](mailto:credentials@dataonthespot.com) providing instructions on how to use the *Simply Voting* software. It is strongly encouraged that all producers take advantage of the pre-meeting test opportunity to ensure no technical difficulty occurs during the AGM.

### **ELECTIONS & NOMINATIONS:**

#### Board Director Positions:

As a requirement in ACP's Plan Regulation, a Director must stand down from serving on the ACP Board after serving three consecutive three-year terms. At our 2024 AGM, we have two Directors eligible for re-election; (1) Rob van Diemen will be reaching the end of his second three-year term, and (2) Wes Nanninga completes his first three-year term.

#### Producer Representative Positions:

As well, ACP's Producer Representatives representing Calgary South, Calgary to Lacombe, and Lacombe to Leduc and Leduc North are elected annually at the AGM and are eligible to serve up to three consecutive

one-year terms. Each of our four current Producer Representatives are eligible for re-election in 2024; if you're an existing Producer Rep and wish to let your name stand, please submit a Nomination Form.

Nominations:

Enclosed are Nomination Forms for Board of Director and Producer Representative positions. Nominations are to be submitted to the Returning Officer, Geoff Brown. If submitting by email, nominations must be sent to [gbrown@chicken.ab.ca](mailto:gbrown@chicken.ab.ca) no later than 4:00 p.m. on February 23, 2024. If submitting in-person, nominations must be provided to Geoff Brown prior to 12:30 p.m. on February 27, 2024.

ACP also accepts nominations from the floor in accordance with ACP's Plan Regulation as referenced in the enclosed *2024 AGM Voting & Election Procedures*; additional meeting documents are enclosed.

If you know of anyone who wishes to purchase Booth Space or provide Sponsorship, click on the link: <https://conventionall.swoogo.com/API24>

If you have any questions, please contact Sheila Rai [srai@chicken.ab.ca](mailto:srai@chicken.ab.ca) or (780) 999-0781.

Thank you for your consideration. We hope to see you soon!

Sincerely,



Geoff Brown

Executive Director, Alberta Chicken Producers

Enclosures (8): AGM Agenda, Board Director & Producer Representative Nomination Forms, Board Director Eligibility, Meeting Rules of Order, Voting & Election Procedures, Certificate of Appointed Representative, Stat Dec for Voting