

Date of Notification to Sell:

Seller

Farm Name: Producer #: Effective A-Period:
 Contact Name: Cycle #: A-Period Ending:
 Address: Town/City: Province: Postal Code:
 Phone: Cell: Fax:
 Processor: Email:

Are there any outstanding leases from the Seller? Yes No
 Are there any outstanding monies owing to ACP? Yes No
 Has Seller provided notification to his Processor? (2 wks prior to egg set) Yes No

Total amount of Quota Units Held:		Seller	Buyer	Split	% of Split, if applicable:		%
Quota Units Selling:		Family Sale?		Yes	No		
Quota Units Remaining:		Will Seller still be in production?		Yes	No		
With Facilities	Without Facilities			SELLING PRICE:			

If the Farm is a NEW Producer, assign a Producer Number and notify ACP Producer Programs Manager to have an initial visit on farm for approval prior to his first placement.

Buyer

Buyer Name: Producer #: New Producer Effective A-Period:
 Farm Name: Cycle #: A-Period Beginning:
 Address: Town/City: Province: Postal Code:
 Phone: Cell: Fax:
 Processor: Email:

Letter received from Processor agreeing to take additional product? Yes No

(NOTE: The letter should be from one processor to another with a cc to ACP Producers Services Coordinator and ACP Business & Market Analyst)

Legal Land Location where production will occur: 1/4 Section Township Range West of the Meridian

Emergency Preparedness Information New Producer License Invoice

Has a Producer Reallocation of Quota been sent to The Seller The Buyer

Financial

Appointment of Attorney Yes No Advised Financial Institution Yes No Date:
 Financial Interest Yes No Bank Response Yes No

Approval In Principle

Written Request for Approval in Principle (seller) \$300.00 Administration Fee (plus GST) Date:
 Sales Agreement (seller & buyer) Date:
 Land Titles Certificate (buyer) Statutory Declaration (buyer)
 Site Plan (buyer) Stakeholder Form (New Producers Only)

Final Approval

Template for Requesting Final Approval (to be submitted to the ACP office once payment has been received)
 Green Sheet Copies: Business & Market Analyst Bookkeeper